



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

REQUEST FOR QUOTATION

October 23, 2023

The DepEd Division of Batangas, through the General Appropriations Act (GAA) FY 2023 intends to apply the sum of Five Hundred Sixty-Three Thousand Five Hundred Pesos only (Php 563,500.00) being the Approved Budget for the Contract (ABC) to payments under the contract **PR No. 2023-10-0111 Conduct of Workshop on the Finalization of FY 2024 Division Work and Financial Plan aligned with DepEd MATATAG Agenda cum Synchronization of Calendar of Activities on November 7-10, 2023**

Unit	Item Description	Quantity
packs	Travel and Tours / Training Package	49
	Inclusions	
	Meals and Snacks	
	November 7, 2023 - Breakfast, Lunch, PM Snacks and Dinner	
	November 8-9, 2023 - complete meals (Breakfast, AM Snacks, Lunch, PM Snacks and Dinner)	
	November 10, 2023 - Breakfast, AM Snacks, Lunch, PM Snacks	
	Roundtrip Transportation with provision of medicine kit per vehicle	
	Environmental Fees	
	Additional Requirements	
	Use of Function room with internet connection and provision of LCD Projector and white screen	
	Functional sound system with at least three microphones	
	with on-duty technician/technical support staff	
	Accident Insurance Coverage	
	Tarpaulin 4' x 5'	
	Room Accommodations	
	Accommodation based on a double-triple sharing room (4 days, 3 nights)	

Other Information

Interested suppliers must submit their valid and current Mayors Permit, PhilGEPS Registration, Income Business Tax Return/ Tax Clearance Omnibus Sworn Statement, and Price Quotation.

Submission of quotation and eligible documents (2 copies) in a sealed envelope, and/or courier duly signed by your authorized representative is on or before October 27, 2023, at 10:00 AM at BAC Office, DepEd Division of Batangas. The signed quotation must be addressed to Mr. Nicolas M. Burgos, BAC Chairperson DepEd Division of Batangas Province, Provincial Sports Complex, Batangas City

DEPEDBATS-BAC-F-023/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.org



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For inquiries, you may contact us at Tel. Nos. (043) 723-1796: (043) 722-1437.

The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

RODRIGO S. CASTILLO, Ed.D.

BAC Secretariat

DepEd Batangas

Provincial Sports Complex

Bolbok, Batangas City

043-722-1437

NICOLAS M. BURGOS

Chairperson, Bids and Awards Committee

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